



**MINUTES – EXECUTIVE MEETING
HOLLYBURN CROSS COUNTRY SKI CLUB
Monday, January 12, 2015, 7:30 to 10:30 pm
3376 William Avenue, North Vancouver**

Present: Dirk Rohde, Yoel Guttmann, Birgit Weaver, Morna Fraser, Dave Morris, Byron Henry, Andrea Hay, Mo Handford, Mark Johnson, Kurt Foellmer, Nancy Hill, Jake Weaver, Barb Meihuizen

Regrets:

1) Review of Agenda and Past Minutes

- a) Meeting called to order 7:46 pm.
- b) Reviewed minutes of December meeting as amended by Dirk.
- c) Motion to accept amended minutes: moved by Morna; seconded by Birgit; approved by all.

2) Program Reports – brief updates

- a) Jackrabbits
 - i) The program is going as well as can be expected, considering the lack of snow. The December dry land training was largely popular; only two individuals opposed it. The dry land sessions also provide an opportunity for kids/coaches/parents/session coordinators to meet.
 - ii) The decision to add additional session coordinators has proved to be a good move, as it splits up the work. For next year, the club should consider providing additional technical coaching support – perhaps by having a senior coach runs station every other week? This might help address the lack of strong skating coaches for level 4. Birgit can assist with this technical coaching for the remainder of this year.
ACTION: Birgit to work with Nancy to coordinate dates, station timing.
- b) Track Attack
 - i) The first on-snow sessions happened January 3 and 4. The groupings appeared to work well. Both sessions ended with mixed team relays and sprints; kids and coaches had fun. Last Thursday's evening session also went ahead; groups were split according to speed, which seemed to work smoothly.
 - ii) Overall, everyone happy with communication although, with the volume of emails, a number of club members have expressed interest in a mobile-friendly site, or just a box or section on the existing site with technique info for the upcoming week, etc.
 - iii) Technique session started this weekend, led by elite coaches. Very well received.
 - iv) So far, 37 registrants for Coast Cup #3; about 50% of TA. Only 20 skiers registered for Midgets at Strathcona; 10 are from Hollyburn. People are likely waiting for a discount code before registering. Given the ferry fare, and cost of accommodation on Mt Washington, this year's Midgets is an expensive race. DJ has sent in an application for a BC ferry discount.
ACTION – Andrea to follow up with Mo re: discount code.
- c) Adventurers
 - i) These skiers would also like some advanced technique sessions. Some are going to register for Coast Cup #3.
- d) Racing Team

- i) The NorAm race went ahead at Sovereign Lake on the Friday and Saturday. This event also served as the Canada Winter Games trials for the BC team. Several Hollyburn skiers put in very good performances.
- ii) Last weekend, the NorAm in Duntroon, Ontario took place. It also counted as World Juniors and U23 qualifying. Hollyburn skiers again posted some strong results, and overall the trip went very well.
- iii) The Westerns are coming up next weekend in Canmore, then BC Cup #2 in Revelstoke. Some Hollyburn athletes may compete in the Eastern Canadian championships. Coast Cup #2 happens in February; next up will be the Canada Winter Games, and then Nationals.
- e) Adult Program
 - i) Bob Putman has been leading this program; three sessions have taken place so far. The turnout has been quite good.

3) Past/Upcoming Events

- a) Coast Cups #3 and #2 will take place January 18 and February 14. The club will pay for coaches, and provide a \$10 discount for skiers.
ACTION: Nancy and Andrea to send list of coaches to Morna, who will forward to WOP. Session coordinators should also be included.
- b) Midget Championships – February 7/8. The club will provide a \$50 subsidy for each Hollyburn skier.
ACTION: Mo to arrange for discount/code
- c) P'ayak – February 28 and March. We are looking for one or two organizers to run the ski-cross (for older kids, aged 10 to 12). Lots of volunteers will be needed for this event.

- 4) **Snow situation:** Dry land sessions are okay for Track Attack and levels 3 and 4, but not ideal for younger kids. Discussion regarding pros and cons of cancelling sessions, or trying to add extra ones. Special events, such as another club biathlon day, are another possibility. These decisions can be made at a later date.

- 5) **Financials:** Nothing special to report; all is well financially.

6) Current Club Issues

- a) Ski team member Adam Achs was in a bad car accident over the holidays. He is currently in hospital; a lengthy recovery is anticipated. Ski team members have been in touch, and sent a card.
- b) Coaching Coordinator replacement
As Mark is stepping down from this role, a replacement volunteer needs to be found.
ACTION: Barb to send out email to club membership.
- c) Discussion of possibility of offering a Learn to Train coaching certification course in the spring. Would be ideal for those who did ICC and CC this Fall.
ACTION: Nancy, Mark, and Morna to coordinate.
- d) Contracts and hours tracking for teen coaches. Teen coaches' hours are being tracked. Nancy has placed a book in the waxing hut and emailed every teen coach, instructing them to sign in. The session coordinators will check on this process. Andrea has spoken with Martin Uttley; he does not wish to be paid for this work with the TA program, and would rather continue as a volunteer. Discussion and general agreement that the club should give him a gift certificate as a token of appreciation and thanks.
ACTION: Andrea to investigate gift certificate options.
- e) Technique sessions

- i) Greg Inkster and Chris Waller ran relay sessions for Jackrabbits last Sunday as preparation for Coast Cup #3. Coaches now know what to expect.
- ii) As for providing technique coaching for coaches, Birgit offered to run sessions on Sundays at lunch time between the morning and afternoon sessions. Saturday at 11:45 or 12 might also be possible.

ACTION: Birgit to coordinate with Nancy.

- f) Risk Review Subcommittee – Dave provided a copy of his first draft. Discussion centred on a number of governance issues: club longevity, transition/succession planning, and risk management. Dave has a Google Docs file; people can add to it.

ACTION: Dave to send out link to the Google document.

- g) Leftover ice scrapers from Coast Cup #1 – there are about 15 left. Decided to hang onto them until next year.
- h) Coaches' vests – Yoel talked to Rob Gill at Sugoi about vest options. Yoel has sample which would cost \$75 each including artwork (regularly about \$93). The club would need about 90. Would be ideal if vests could be numbered, or feature a number, in order to sign them out to coaches.

ACTION: Yoel to proceed with Rob.

- i) Jackets for Jasper – Andrea has spoken with this charity, and will do so again this week in preparation for creating a Hollyburn order. The club should take payment via Zone 4; no payment will be processed under the total club order is placed. At that time, full payment will be charged.

ACTION Andrea to work with Yoel in organizing this process. (Should be similar to that used for race suits.)

7) New Business

- a) The club giveaway t-shirts are still with Mo. Volunteers are needed to sort t-shirts into bags for each session. The session coordinators and/or coaching assistants might be able to help?

ACTION: Nancy to try to get volunteers.

- b) Old club skis. Should some of the older skis be donated?

ACTION: Morna to take a look at them.

- c) January 31 Sunshine Coast loppet. Dave will be going up Friday night in team van; he can take some kids and stay at his mom's place.

ACTION Dirk to forward race information to Dave, who will email race team members.

8) Upcoming Meetings

- a) February 16, 2015.