



**MINUTES - EXECUTIVE MEETING
HOLLYBURN CROSS COUNTRY SKI CLUB
Monday, February 6, 2017, 7:30 to 9:30 p.m.
1189 Howe Street, North Vancouver**

Attendees: Dirk Rohde, Andrea Hay (phone), Birgit Weaver, Jake Weaver, Dave Morris, Joanne Fenwick, Doug Grimes

Regrets: Morna Fraser, Byron Henry, Karen Inman

1) Review of Agenda and Past Minutes

- a) No changes to agenda, or to previous minutes.
- b) Motion to approve previous minutes; moved by Dave; seconded by Doug; carried.

2) Program Reports

- a) Jackrabbits: 146 kids, took more in January, especially Sunday afternoon. Could benefit from having a senior coach rotate through various classes to provide oversight and technical support. Getting ready for the sprints and fun day.
- b) Track Attack: Good start to the season. 18 kids at the initial training camp and good coaching. First night session was in December. Thursday nights – lots – 39 kids. Dozen kids on Wednesday. So far 20 signed up for Midgets. Fewer attending because of P'ayak conflict. BC Cup #1/Norams went well. Lots of attendance. Hollyburn history tour the Birkebeiner weekend. Need more coaches on Tuesday night as some TA kids coming who like the earlier time.
- c) Adventurers: Three kids on Saturday and one coach. Lots of kids and 2 coaches on Sunday.
- d) Racing team: Busy. Various athletes went to BC Cup #1, US Nationals (Utah), BC Cup #2 (PG), Easterns (Gatineau), Norams (Sovereign/Rosslund). Katie Weaver and Jenna Sim (BC Team) are going to Germany/Switzerland for 2 weekends of racing. Annika went to World Junior Championships (Utah). She is training in Thunder Bay.
- e) Adult program: No coach, no program.

3) Past/Upcoming Events

- a) Coast Cup #2 and #3. Big success – over 600 signed up. Some challenges. Abysmal grooming on the training day (WOP issue). Gate issues again with charging coaches/volunteers. Issue with having Atoms race so late, and receiving notification so late.
- b) P'ayak: Good response to 5 km kids event. Over 400 registered for the entire P'ayak thus far. Need to send out an email re volunteers, including medical volunteers. **Dirk to do.**
- c) Hollyburn fun day: Open to Sat and Sun TA and JR. Planning underway. Joanne/Nancy will send out a doodle poll with Zone4.
- d) Hollyburn club day (run by race team): could be done again April 2nd. Jenna Simm organised last year.
ACTION: Jake will ask Jenna Sim to organize the club day again this year.
ACTION: Corinne to add the Hollyburn Club Day April 2nd to the club calendar
- e) BC Cup #2: 5 athletes and Dave Morris drove them to Prince George. Need to charge those travelling in the van from the other clubs to make sure they are paying their share.

4) Financials

- a) **ACTION: Dirk will get a budgets vs actuals from Karen and circulate it to the Exec.**
- b) Volunteer hour tracking: Can simplify volunteer hour tracking for TA and JR. Jake to start tracking for race team. Track for fiscal year (Sept 1st- Aug 31st).
ACTION: Jake to start tracking volunteer hours for race team.

5) Current Club Issues

- a) Fundraising: Final email went out. Great success. Surpassed expectations. Great work by Jeneen Sutherland and David Helliwell.
- b) Working on web-site update. To be done in a few months time (in time for the new season).
ACTION: all events on the Jackrabbits/TA calendar should be put on the main club calendar. Dirk to ask Corinne.
- c) New Societies Act: Could ask Karen Campbell or David Li with Morna's input to work their way through it.
ACTION: Nancy to contact Karen Campbell
- d) CCBC/CCC coaching license/registration: Mandatory – for liability reasons. Need your NCCP license number and registration is done through Zone 4. Takes 2 minutes. Doug can send out instructions on how to get your NCCP number. All summer dryland training coaches need to get registered July 1st or shortly thereafter.
ACTION: Doug to follow up with coaches.
- e) New coaching coordinator: Ideally want someone with L2T training
ACTION: Doug to write-up an email and send to Dirk for distribution asking for people interested in being a new coaching coordinator
- f) P'ayak organizing committee: Need more people for the organizing committee.
ACTION: Dirk to send out email to all club members with request for volunteers and organizing committee members.
- g) Hollyburn needs more race officials: Stephane and a few others have their Level 2 but need more. How do we make sure parents actually do the volunteer work/roles they signed-up for? Corinne can check volunteer sign-ups against original registration data.
ACTION: Morna to coordinate with Corinne to develop a way to track this. Nancy can assist.

6) New Business

- a) Andrea looking to transition Track Attack next year to another family.
ACTION: Andrea to talk to Heidi Horlacher and Graeme Wilson about taking over Track Attack.
- b) Volunteer Appreciation Friday, April 7th.
ACTION: Corrine to put on calendar

7) Next Meeting

- a) Tuesday, April 4, 2017 @ 6:30 pm.