



**MINUTES - EXECUTIVE MEETING
HOLLYBURN CROSS COUNTRY SKI CLUB
Monday, September 23, 2013**

3376 William Avenue, North Vancouver

Attendance: Morna Fraser, Barb Meihuizen, Birgit Weaver, Jake Weaver, Dirk Rohde, Yoel Guttman, Dave Morris, Alison Heath, Bobbi Handford, Mo Handford, Byron Henry, Kurt Foellmer, Russ Stothers

1. Welcome & Review of Past Minutes

- Meeting called to order 7:42
- No changes to previous minutes, minutes approved. Motion by Birgit seconded by Jake.

2. Registration Update

- Numbers, coaches and limits. Full coaching requirement for Saturday and Sunday am. Only 8 for Sunday afternoon. We anticipate this will fill up once people come off the wait list and more parents step up for coaching. Encouraging older children (14+) to take the ICC and assist may help to alleviate shortfalls in the future.
- Evening coaches are in short supply. We will contact coaches in the club directly to ask them if they can coach weeknight.

3. Various Club Issues

- Nakkertok exchange update - Going ahead with this. We got the grant, limitation is that we cannot travel until after April 1st. We will host Nakkertok November 27-December 3 (18 Kids) and we will travel at the beginning of summer for dryland training with 17 kids.
- Club clothing - Yoel will take care of the clothing order this year. **ACTION: Yoel to send an email to the racing parents to step up and help him this year in an effort to find someone to take this task over for next year.** We need to get samples for the AGM so that people can try on sizes.
- Coaching coordinator replacement - Russ is stepping down. We are taking measures to find a replacement and brainstorming different ideas around possible ideas around role definition.
- Policies and procedures manual - Russ will continue to take this project to completion. Meetings continue with Karen. Policy on funding high performance athletes will be added to the document. Draft will go out to group in the next week and a half to review and comment on.
- Waxing hut electrical update - Bill Cooper is supportive of our group and is trying to have Cypress cover the costs on upgrading the electrical to the level needed. We are still unsure if Cypress will do the work for us. We do not have a figure for how much this will cost if it must be incurred by the club.

4. Financials

- Van replacement update - We continue to spend on maintaining the van which has 147,000 km on it. Dave is getting pricing on new vans Ford and GM ~ \$47K. We will also look at used options. **ACTION: Dave to see what we can get within our \$20k budget.**
- Haywood donation - no donation this year. **ACTION: Kurt will reach out to them with an expression of gratitude for past funding. Jake will help Kurt to put together something. Alison and Morna to contribute to the content as well.**
- 2013/14 budget prep - Mo passed around a summary of our financials for last year as well as a balance sheet. Going into this year we have a cash surplus. Budget for next year will see us with a cash surplus again but we may be eligible for applying for a gaming grant for 2014. Motion to approve 2013/14 draft budget by Jake, seconded by Morna. All in favor, carried.
- Financial support for performance athletes - Jake would like to see a policy drafted and implemented on supporting our athletes going to Nationals, International competitions and National Development Training Centers. Something similar to as follows:

The club may provide the following financial support for athletes attending national and international competitions, subject to club finances as determined by the Club executive.

Athletes Attending National Competitions

The club may provide up to \$500 per athlete to cover expenses to attend National Championships and National Trials races (World Junior/U23 Trials and Olympic Winter Games Trials, etc.) This applies to Performance Racers who meet criteria determined by the Head Coach.

Athletes Attending International Competitions

The club may provide financial assistance to athletes selected to represent Canada at international competitions to help cover expenses. The amount will be determined by the club executive and be subject to club finances.

Athletes Attending National Development Training Centres

The club may provide financial assistance to athletes selected to attend National Development Training Centres to help cover expenses. The amount will be determined by the club executive and be subject to club finances.

Motion to accept the Jakes proposal in principal by Russ seconded by Dave, carried. **ACTION: Russ to work with Jake to write something for policy for this. This will include some basic criteria for eligibility and consider an application process. There are examples from other clubs to review.**

5. Upcoming Events

- AGM – October 18, 2013 at Different Bikes North Vancouver. The race team members will do up a presentation on Nationals.
- Season opener social evening to start season – November 2, 2013. **ACTION: Mo to check availability of Black Bear Pub for this night.**
- Ski Swap – at Sigges November 3; Coast Cup #1 – December 1 - Dirk will be sending out an email asking for volunteers.

6. 2013/14 Season Prep

- T-shirts - we won't do t-shirts this year, we will consider other options for club incentive.
- Fun cookie race for SDP kids - we will not hold a cookie race this year.

- Officiating courses level 1 and 2 will take place in Squamish in November.

7. New Business

- No new business

8. Upcoming Meetings

- Next meeting will be November 4th at Morna's
- Meeting adjourned at 10:58