



HOLLYBURN
Cross Country Ski Club

**MINUTES – EXECUTIVE MEETING
HOLLYBURN CROSS COUNTRY SKI CLUB
Monday, December 8, 2014, 7:30 to 10:30 pm
3376 William Avenue, North Vancouver**

Present: Dirk Rohde, Yoel Guttmann, Jake Weaver, Birgit Weaver, Morna Fraser, Dave Morris, Byron Henry, Andrea Hay, Mo Handford, Barb Meihuizen

Present via teleconference: Mark Johnson, Nancy Hill

Regrets: Kurt Foellmer

1) Welcome & Review of Past Minutes

- a) Meeting called to order 7:50 pm.
- b) Review minutes of October meeting. Minor edits to correct typos; also “head of timing” should read “chief of timing”.
- c) Motion to accept amended minutes: moved by Birgit; seconded by Mo; approved by all.

2) 2014/15 Season

- a) First session update – the first session was successful; kids had fun. The Saturday numbers were lower due to weather. Two groups of Track Attack skiers were able to obtain their ski passes, meet their coaches, and get set up with skate skis. The Sunday session did some hiking, and played games for about 90 minutes. A couple of parents expressed concern about the utility of meeting on Cypress in the absence of snow. Dirk has responded to them. Morna and Nancy are also communicating with some the coaches/coordinators regarding appropriate communication with parents.
- b) Low snow conditions – generally agreed that the club should proceed with a dryland meeting at Seymour demonstration forest for the weekend of Dec. 13, 14 for older groups. Bunnies and levels 1 and 2 are cancelled, and an email went out to parents.
- c) Future December sessions – in view of the lack of snow in recent years, should the club continue to try launching the season in December? After some discussion, it was decided to leave this decision to a later date. It was noted that sessions can go ahead either on snow or dry land.
- d) Contracts for teen coaches
 - i) Mark received material from Jake, but hasn’t yet drafted a document. The club needs to create a generic contract with blanks for name, fee, etc.
ACTION: Morna to get file from Jake, and work on creating a document.
 - ii) The club needs to track hours of teen coaches. The club should have a sign-in list in the waxing hut; a binder with a page per week would work.
ACTION: Morna to design something along these lines.
- e) The club needs to determine appropriate payment for Martin Utley (TA program).
ACTION; Andrea will check on total hours Martin has worked. Morna and Jake to decide on payment; and send a contract to Martin.
ACTION Morna to send an example of an invoice to Andrea, who will forward to Martin. The final invoice should be submitted to Mo.
- f) **Masters program**

- i) Bob Putnam and his son Lucas will coach this program. Bob doesn't want to get paid, but should receive a gift certificate.
- ii) Basic technique session for coaches? Maybe use one of our own coaches, or Christer and Birgit could do it? Between sessions on a Sunday might work.
ACTION Birgit to talk to Christer or someone similar.
- g) T-shirts and coaches' vests
 - i) T-shirts have been delivered.
 - ii) As for coaches' vests, Andrea has a contact (Robert Gill) at Sugoi. These vests could cost from \$50 to \$90.
ACTION: Andrea to connect Yoel with this individual. She may also explore sponsorship possibilities?
 - iii) Puffy/down jackets? The club could arrange for a special "Jackets for Jasper" order: no hoods, with script on the back as before. The club would need to finalize a quantity; the supplier would then be able to advise re: colour/fabric.
ACTION Andrea to approach Jackets for Jasper to discuss.

3) Past/Upcoming Events

- a) Ski swap – went well.
- b) Coast Cup #1 – This event went well considering the conditions and short course. The event changes from skate to classic, and timing proved to be a challenge.
 - i) Club membership for this event is currently provided via Nordic Racers for those participants not affiliated with a CCBC club. Perhaps Hollyburn could provide this service.
ACTION: Barb to set something up.
- c) NorAms – December 20/21 – Conditions will not likely permit this event to run at WOP as planned; a final decision will be made tomorrow. The event will probably move to Vernon (Sovereign Lake), and may shift to a Friday and Saturday. Registered racers will be given the opportunity to cancel.
- d) Coast Cups #2 and #3
 - i) These events take place January 18 and February 14. (The move to the 14th was made in order to avoid a conflict with the Westerns. This revised date also fills a gap in the season schedule.)
 - ii) Some coaches have expressed reluctance to attend the Cup events. Nancy has spoken with the individuals, and expressed the necessity to attend and provide support to their skiers.
 - iii) For these events, skiers will be grouped according to race category, not necessarily the regular groupings. Only skiers aged five years and up can participate. However, there will be a session for the four-year-old Bunnies.

4) Financials

- a) HCCSC will pay coaches' day passes for Coast Cups and P'ayak. Coaches that are actually coaching at these events cannot compete because they have to look after their skiers before and after races. Need eight coaches at a minimum.
- b) The club will support a \$10 discount for every skier in the program who races in the Cup events. Will need to email them a registration code. They can use this code for one or both Cup races. **ACTION: Mo to set up.**
- c) Support for Emily Weekes (PN skier) – gifted athlete (wrestler, tri-athlete). Has been coming to practices all summer. On BC team for Para Nordic; going to Canada Winter Games. Went to Canmore for national camp. She may go to world championships in Minnesota, and could then be carded as part of the national development team. Emily is also putting herself through university. The club may want to provide some financial assistance to her? To be discussed later in season when her costs are more known.

- d) Overall program registration numbers are a little down compared to last year, although some are still trickling in.
- e) As per previous discussions, the club has bought respirators, and the new tents have been delivered.

5) Various issues

- a) Coaching Coordinator replacement – Mark is stepping down, but will help train someone new.
ACTION: Barb to send email (from Morna) to membership seeking volunteers. (Russ Stothers might also be available to help?)
- b) Long-term Strategic Plan – Morna reviewed the discussions that occurred in the preliminary meeting in October. The Board will review this project at the end of the season; Barb Grantham should be available to assist with the process by that date.
- c) Risk Review Subcommittee– Dave Morris is still working on this issue; will forward more information shortly.

6) New Business

- a) Nancy raised the question of more support for Jackrabbit coaches as they prepare their lessons? This material can be found in the jackrabbit books. Birgit may also be able to facilitate helping coaches develop their individual coaching plans.

7) Next Meeting – January 12.