



**MINUTES – EXECUTIVE MEETING
HOLLYBURN CROSS COUNTRY SKI CLUB
Monday, April 20, 2015, 7:30 to 9:30 p.m.
3376 William Avenue, North Vancouver**

Present: Dirk Rohde, Yoel Guttmann, Birgit Weaver, Morna Fraser, Dave Morris, Byron Henry, Andrea Hay, Mo Handford, Nancy Hill, Jake Weaver, Barb Meihuizen, Doug Grimes

Regrets: Kurt Foellmer

- 1) Review of Agenda and Past Minutes
 - a) Welcome to Doug Grimes, new coaching coordinator.
 - b) Meeting called to order 7:40 pm.
 - c) Reviewed minutes of February meeting.
 - d) Motion to accept minutes: moved by Dave; seconded by Birgit; approved by all.

- 2) Past/Upcoming Events
 - a) CCBC Special Meeting – Dirk provided a summary of the main discussion points at this recent meeting.
 - b) Volunteer Appreciation Night – is scheduled for April 22 at the Two Lions pub.
 - c) CCBC Workshop and AGM – will take place May 2 in Kamloops. Jake can attend; Dirk may also be available.
ACTION: Andrea to send pictures and an outline of our TA program this year; Jake to do the same with respect to the race team.
 - d) Upcoming Events
 - i) BC Championships and World Juniors. It's the Coast's turn to host the BC Championships this year. One challenge is that the P'ayak is scheduled for February 27/28, and the BCs would be a week later on March 5/6. It was noted that it would be good for Hollyburn to host higher level events (compared to Coast Cups) every few years; excellent experience for our officials. It might also be possible to get volunteers from other clubs in the region. After general discussion about the benefits of Hollyburn hosting this event, it was agreed that if Dirk could find enough key officials, we would go ahead and host the BC Champs.
ACTION: Jake to call Dolores (Whistler club) and Andrew Horembala regarding possibly volunteering for this event.
 - ii) World Juniors in 2020 – WOP might be the event organizing committee for this event, which involves cross country skiing, ski jumping, and Nordic combined disciplines.

- 3) 2015/16 Calendar
 - a) October 2 to 4: regional dryland camp (TA and older)
 - b) October 14: Club annual general meeting
 - c) November 1/8: ski swap (tentative)
 - d) November 14: official level 1 course
 - e) November 29: Coast Cup 1
 - f) December 5/6, 12/13, and 19/20: Club December sessions (19/20 represents an 11th session)
 - g) December 29: Lantern ski

- h) January 2/3: First session after Christmas
- i) February 27/28: P'ayak, and last weekend of club sessions
- j) March 4, 5, 6: BC Championships
- k) All coaches meeting: Late October/early November? **ACTION: Andrea to confirm date.**
- l) TBD: other coaching/training dates. **ACTION: Morna, Jake, and Doug to discuss coach training sessions.**

4) Financials

- a) Cypress is offering refunds for season passes and session passes
- b) Athlete funding – discussion of Hollyburn policy on funding assistance for athletes attending higher level competitions. A number of Hollyburn racers went to nationals, and would be eligible to apply under this policy, as would two who took part in the recent World Junior trials. After some discussion, general agreement that, as the club does not offer a para skiing program, funds could not be made available in these instances.
- c) 2015/16 budget preparation – all figures/expenses not in yet as fiscal year-end is August; the club should be close to break-even by year-end.
 - i) More donations than expected were received in the year, and the club also received some funds from CCBC for van rental.
 - ii) The club may have too much money to access a gaming grant. (We had planned on a deficit of roughly \$6,000).
 - iii) Agreed that we will pay teen coaches for TA dryland sessions.
 - iv) **Graham Maclean** is interested in coaching part-time with the club. Fund-raising, and gaming grants could help with this.
ACTION: Jake to develop outline/proposal for role **Graham could play, and how that could be structured.**

5) Current Club Issues

- a) Strategic Planning – discussion on this topic was deferred.
- b) Van use policy – the club needs to consider developing policies around van use; also, more parents need to be licensed to drive the van.
- c) Search for Registrar and Bookkeeper – Barb would like to pass along the duties of registrar; Mo is also looking to pull back from bookkeeping activities, although would retain financial oversight role. The registrar/bookkeeping roles could be combined into one position.
ACTION: Barb to document registrar duties; Mo will also put together a combined job description.
- d) Risk Review Subcommittee – nothing new to report.
ACTION: Dave to send out a reminder email/link to the Google document.
- e) Coaching Coordinator replacement – Doug Grimes is the club's new coaching coordinator.
- f) Coaches' vests – Yoel showed samples of a Stormtech vest, which met with approval.
ACTION: Yoel to proceed with placing an order.
- g) Jackets for Jasper – the special club order has gone out for 25 jackets.
- h) John Heilig's departure from WOP – the club will formally thank John for his work at WOP.
ACTION: Jake to write thank you letter; Morna to buy a \$100 restaurant gift card.
- i) Jessica Heyes's departure from coaching– the club will thank Jessica for her years of service.
ACTION: Morna to buy a \$200 gift card (also recognizing Murray's service).
- j) Guaranteed 2015/16 registration for 2014/15 registrants? – generally agreed that this suggestion would be difficult to implement, and potentially divisive.

6) New Business

a) TA social May 24. **ACTION: Jake and Andrea to plan this get-together for TA skiers and families.**

7) Next Meeting – May 25th. 6:30 start with dinner.