



**MINUTES - EXECUTIVE MEETING
HOLLYBURN CROSS COUNTRY SKI CLUB
Thursday, November 18, 2015, 7:20 to 9:05 pm
3376 William Avenue, North Vancouver (604-988-4011)**

Present: Dirk Rodhe, Jake Weaver, Birgit Weaver, Doug Grimes, Andrea Hay, Morna Fraser, Dave Morris, Nancy Hill, Corinne Mounce

Regrets: Byron Henry

- 1) Review of agenda and past minutes
 - a) Meeting called to order 7:20pm
 - b) Discussion of minutes from last meeting. Motion to accept minutes: moved by Dave, seconded by Birgit, approved by all.

- 2) Registration and 2015/16 season planning
 - a) Masters adult program: low numbers (only six signed up so far), similar to rest of registration. Bob Putnam only wants to coach; Doug has agreed to be new coordinator.
 - b) WOP passes: only offer on table now is extra early bird rate. Cost of WOP season pass is \$250 (less \$100 from Hollyburn) – early bird rate for coaches/executive. For events, the prices will be the same as noted in the email: \$5 kids/\$20 adults. Mike Cavaliere will be the new person to talk to for next year's prices.
ACTION: Corinne to provide a list for WOP of adults (coaches/executive) who would like to purchase passes.

- 3) Past/upcoming events
 - a) AGM and buy night: similar turnout as last year. Everyone was very impressed with the talk given by Katie, Anna, and Annika about their training trip to Sweden. Perhaps they could give this talk to race team?
 - b) Sigge's Ski Swap: low turnout noted by Anders.
ACTION: Corinne to send out email to membership about using bulletin board and website for gear swap/sale.
 - c) Coast Cup #1, November 29: volunteer numbers are coming together; we need 30+. Emilie Adin to talk to Havi regarding role of volunteer coordinator.
 - d) BCWG Trials, January 2, 2016: Lawrence Taylor to be chief of competition.
 - e) BC Championships, March 4 to 6, 2016: planning is underway. Relay bibs for three needed.
ACTION: Mo to check if they are available.
 - f) Hollyburn Summer Club camp: some discussion with WOP regarding what are the ages of members to qualify for athlete development. Mike Cavaliere says all our athletes for this camp would qualify for "athlete development".
 - g) Regional camp, December 5/6: we would have to cancel athletes' village reservation two weeks in advance, so would be OK to extend deadline to Friday 8pm.
ACTION: Corinne to send report links to Jake, Morna, and Andrea.
ACTION: Corinne to ensure registration data includes medical/allergy information.

4) Financials

- a) Club website: Update will cost \$3100.
ACTION: Byron to collect new pictures for website.
- b) Budget update: most coaches are returning and experienced, therefore not much additional coach training is required. Banking information to be updated so no information available.

5) Current club issues

- a) Club website update
ACTION: Byron to set up meeting with Jake, Nancy & Andrea to discuss desired content/functionality of new website.
- b) Discussion of whether or not to charge partial fees for a child's partial (weeknight-only) participation in program. General agreement to maintain full fee.
- c) Executive numbers and David Li: General agreement that the numbers of the Executive shouldn't be increased.
ACTION: Dirk to approach David Li to discuss role of director at large, or taking over Nancy's position next year.
- d) Strategic planning. Next steps: Morna will review planning over Xmas. Cypress lodge is not yet finished so how best to handle hot chocolate?
ACTION: Nancy to talk to Jen at Cypress regarding hot chocolate.
- e) Risk Review Subcommittee:
ACTION: Doug will review over Christmas break; Dave Morris to help.
- f) Race uniforms: 44 orders were requested and ordered.
- g) Tuesday night races: Rowan and Dave Morris have stepped up to organize these races. More volunteers needed from people who participate. Agreed that it's not a Hollyburn program.
- h) Gift for Bob Putnam: Wrong amount put on original gift certificate; a new one is on its way.

6) New Business

- a) CCBC has new Jackbunny/rabbit reporting materials for this year. We still have the old report cards from last year, but will use them this year.

7) Next meeting: January 18th at 6:00pm.