



**MINUTES - EXECUTIVE MEETING  
HOLLYBURN CROSS COUNTRY SKI CLUB  
Monday, May 29, 2017, 6:30 to 9:30 p.m.  
3376 William Avenue, North Vancouver**

**Attendees:** Dirk Rohde, Andrea Hay, Jake Weaver, Dave Morris, Joanne Fenwick, Byron Henry, Morna Fraser, Karen Inman, Doug Grimes

**Regrets:** Birgit Weaver, Nancy Hill, Corinne Mounce

**1) Review of Agenda and Past Minutes**

- a) No changes to agenda, or to previous minutes.
- b) Dave moves to accept; seconded by Morna; approved by all.

**2) Past/Upcoming Events**

- a) Race team: this past season saw a big change-over, with a number of racers graduating and moving on. The team will be younger this coming season. Parents and athletes want to stay together, so will make race team one year younger (for TA kids). Andrea has identified interested athletes; others are welcome but parent should come along for initial sessions.
- b) Whistler is looking at offering extended skiing – perhaps into July? – with a new groomed area near the Roundhouse which would be open Fridays, Saturdays, and Sundays. Skiers would need to buy a \$200 pass for the entire period. The pass structure/cost would need to be finalized, and race team interest ascertained.  
**ACTION: Jake will continue the conversation with Whistler.**
- c) The P’ayak, which took place February 25, was a great success; having it happen on one day worked well. Record numbers turned out for the loppet.
- d) Fun Day on February 26 also went well despite a small degree of confusion at the start. Once the kids got going, it was beautiful day and the stations worked well. It was noted that the P’ayak and BC Midgets happened at the same time. Depending on next year’s P’ayak, the club will run Fun Day again, perhaps in conjunction with 2.5 and 5km distances for kids at the P’ayak.
- e) BC Cup 1 & BC Winter Games trials are scheduled for January 6-7, 2018. Discussion about the idea of making the BC Cup race part of our program, and of running Coast cups 2 and 3 at same time. For younger ages, the field is comprised mostly of local skiers anyway. Questions surround the desires/abilities of other clubs to either host or assist, and about how to accommodate different sprint formats.  
**ACTION: Dirk to discuss with Georgia, and with Whistler club.**
- f) Coast Cup #1 will happen December 3, 2018.

**3) Financials**

- a) Lottery Grant Application: Corinne has been working on the application.
- b) Budget: Karen spoke to the grant proposal, which totaled included \$30k for part-time coach; \$5k for teen coaches; \$2k for offsetting Jake’s costs; \$8k for WOP trail passes for

coaches; \$4k for race team subsidy; \$7k for race team coaches; \$7k for CCBC training; \$1k for trail passes for Jackrabbit coaches and key volunteers. In total, around \$60k for grant proposal.

- c) The Volunteer Fee has been left as is. The club needs to better track volunteer hours. Some discussion on general subject of volunteer commitment, and of pros/cons of raising this fee to \$100; no decision to change.
- d) Mapping project: Kayden Sim will catalogue all the WOP maps using LiDAR data. This will make it easier to find and update maps for all levels of races.
- e) Ski passes: A final list of club members to receive passes will be decided in September as a means to utilize the Cypress credit. Recipients might include some board members and coaches (including university coaches).
- f) The Telemark Ski Club has inquired as to our process/approach in gaining grant funds.  
**ACTION: Dirk will provide a copy of our application, and discuss with them.**

#### 4) Current Club Issues

- a) New Coaching Coordinator: Nancy Hill will assume this role. Board members expressed their thanks to Doug for all his work in this role. He and Nancy are working on handover.
- b) Website update: We now have a planned go-live date of June 23rd.  
**ACTION: Byron to send out draft link again; Dirk to archive old site.**
- c) New Societies Act: A “champion” is required with respect to this new act. Nancy has been discussing with David Lee. **ACTION: Dirk to follow up and send him info.**
- d) CCC Coaching License: **ACTION: Nancy to follow up on CCC coaching license and provide status update.**

#### 5) 2017/18 Season Planning

- a) 2017/18 Schedule: November 25/26 coach refresher;  
Coast Cup #1 December 3;  
First Cypress sessions December 9/10 and 16/17; weeknights will be December 19, 20, and 21 and thereafter following the weekend sessions, last ones being March 6, 7, 8;  
BC Cup January 6/7, 13/14, 20/21 then into February;  
February 24: P’ayak;  
February 25: Fun Day;  
BC Midgets: March 3/4 or 10/11.  
**ACTION: Byron to put dates on new website.**  
**ACTION: Andrea and Joanne to decide date for all coaches meeting (TA and Jackrabbit).**  
October 18 AGM and club buy night at Deep Cove Sports. **ACTION: Dave to arrange.**  
At the AGM, Katie Weaver could talk about recent race experiences.
- b) Sigge’s Ski Swap: date to be arranged. **ACTION: Dirk to talk to Anders.**
- c) Level 1 Officials Course: **ACTION: Dirk to arrange.**
- d) Race Team Fun Day? April 7 or 8 are possible dates for this event; to be confirmed.
- e) This year’s volunteer appreciation event had very low turnout. Might be preferable to do a Friday night next year. **ACTION: Dave to look into possible dates.**
- f) Potential Adventurer exchange with Chelsea Nordique: We only had 6 or 7 families express interest, and would need 16 to 20 kids/skiers.  
**ACTION: Morna to respond to Chelsea that we don’t have enough skiers of that age group.**

- g) Club promotion: Noted that we are limited to 60 skiers on the Cypress during any session time, so extensive advertising/promotion doesn't seem like a good idea. Should be sufficient to have posters in Sigges, Deep Cove, and MEC with the focus on attracting young kids and potential coaches. **ACTION: Joanne to discuss with Janine.**
- h) Adult program? Best to put on back burner until we can find a coach.
- i) Gold Membership: This is a fundraising suggestion from WOP. People donate money and receive lessons, or ski waxing? General agreement that it would be better to stay with issuing tax receipts.

**6) New Business**

- a) New race suits and toques: General agreement that it might be nice to have a new design. Katie Weaver is investigating a different supplier, and a more contemporary design. Pricing information to come.
- b) September 10 is a possible date for early registration; Dirk to confirm.
- c) Next Meeting: August 30, 7pm.