



**MINUTES - EXECUTIVE MEETING
HOLLYBURN CROSS COUNTRY SKI CLUB
Sunday, February 25, 2018, 6:00 to 9:00 p.m.**

Present: Karen Inman, Dave Morris, Heidi Horlacher, Joanne Fenwick, Dirk Rohde, Morna Fraser, Birgit Weaver, Jake Weaver, Nancy Hill

1. **Review of Agenda and Past Minutes** – Move to accept agenda and minutes with addendums. (Karen/Birgit). All approved.
2. **Program Reports – brief updates**
 - Jackrabbit – Issue with traffic control at the Nordic parking lot. **ACTION:** Dave Morris to initiate conversation with Jenn Dickie at Cypress. Sprint Day went well particularly doing it on a classic day. Kids are getting more comfortable racing.
 - Track Attack – Coaches and kids enjoy the special technique sessions run by Bob, Ingrid and Morna. **ACTION: Heidi and Nancy to remind coaches that there needs to be 2 coaches with each group.** Groups can combine if necessary. Group dinners are great for team building. Good energy this year in the club (coaches and athletes).
 - Adventurers – Going well this year. Morna has promoted coaching to them. Should recruit them for the volunteering at WOP with the session that Jeneen is organizing.
 - Racing Team – Good young energy on the team. Cohesive group. BC Championships was a great success. The younger JR and TA athletes were really engaged and the club was united. Nationals coming up in Thunder Bay. **ACTION: Jake to finalize the athlete grant (6 athletes - \$500 each).**
 - Adult Program – Nancy has been organizing technical sessions every Sunday for Masters **ACTION: Nancy to write up a summary for the Master's program page.**
 - Coaching Coordinator – Set coaching courses in the summer for the following season. Set up a combined ICC/CC course for teenagers in spring or fall. Nancy to work with Morna on this. Nancy will also organize an adult CC course. ICC will probably be offered on line next season. Dirk might be able to coach next year. **ACTION: Nancy to organize L2T dryland for end of April.**
 - Could offer an officiating course this spring if there is enough interest.
 - The club needs to have a food safe course for everyone who prepares food. **ACTION: Morna to coordinate.**
 - Need more parents to have a Class 4 unrestricted license to drive the group van. Greg Shea and David Li have shown interest. The club will reimburse the cost for obtaining the license.

3. Past/Upcoming Events

- Coach Refresher Sessions – Very well received. Definitely should do again.
- BC Cup #1 – A few technical issues with zone 4. CCBC has 200 timing chips but that is not enough for most events. Need to block off the start from parents. Other clubs were pleased with the event but not the added fees for the training day. Need to discuss this with WOP. Need a list of things to discuss with WOP in the spring.
ACTION: Morna and Jake to initiate discussions. Jake and Morna to get input from the rest of the executive to complete the list of things to discuss. Record numbers attended. Need volunteers to know what they are doing i.e. filling the same role each year. Would help to have a BC Cup or NorAm's every year.
- P'ayak – February 24. 646 Athletes, increase marketing presence, Sigge's may not be involved next year, so possible search for corporate sponsor? **ACTION: Dirk to ask Jeneen about marketing**
- Volunteer Appreciation – After the last JR session but before the lodge shuts down so perhaps March 16th. Need to confirm music and menu. **ACTION: Dave to follow up with Cypress and music.**
- CCBC AGM/Workshop – May 12th. We can send 2 reps and expenses are covered by Hollyburn. Dirk will go so we have room for one more rep.

4. Financials

- Budget Updates
 - Club Clothing – Over but this is offset elsewhere
 - Snowball funds are late
 - Van – Major repair of brakes put things over budget
 - Radios – no budget but the expectation is they will pay for themselves in 7 years.
 - Wax costs – late?
 - Coach training – on budget
 - Outstanding costs – teen coaches and some other expenses
 - Hosting BC has \$2500 available – submission must be completed and we must post event financials.
- Fundraising - reached the \$8000 goal – cutoff was Jan 15 and some late matching funds were missed out on.

5. Current Club Issues

- Risk Management - Risk Management – broken arm, some confusion about finding the parents, cell phones don't work, where to go to call for Patrol help, need to get both parent contact info into registry
- Nakkertok Exchange – **ACTION: Heidi to take the initial lead.** FAQ for parents to understand the process and trips, 2005 athletes from Nakkertok, do we send 2005 and 2006?
- “Power to Be” Proposal - David H and Jeneen are working on it, a WOP trip? April date? Teen coaches/Adventurers to work with the kids?
- Club Secretary - Nancy will cover the task for now. E-mail to the club to advertise the position? AGM to finalize.

- Club Clothing - New race suits are fitting well, although they tend to fit on the small side! New hats were very well received. For next season the club will order 500 pairs of ski ties at \$5 per pair through Deep Cove Outdoors as a giveaway to club members. A warm windproof training jacket is proposed – Stormtech is a possible product. **ACTION: Karen to follow up with Jane P.**
- Website working better, post Emily Young's Blog to the website

6. **Next Meeting**

- April 23, 2018