



**EXECUTIVE MEETING MINUTES  
HOLLYBURN CROSS COUNTRY SKI CLUB  
Monday, November 19, 2018. 7:15 to 9:38 p.m.**

**Present: Dirk Rohde, Morna Fraser, Joanne Fenwick (on phone), Heidi Horlacher, Karen Inman, Shannon Harris, Nancy Hill, Jake Weaver, Birgit Weaver, Andrea Hay**

**Regrets: Dave Morris**

1. **Review of Agenda and Past Minutes** Move to accept agenda and minutes (Karen/Heidi). All approved.
2. **2018/19 Season**
  - Registration Update-adult registration is still open-currently 5 adults registered; 561 individuals-49 new families-202 total families; 52 paid non-volunteer fee.
  - Adult program-David Helliwell is coaching program on Thursday nights.
3. **Past/Upcoming Events**
  - Club Camps-Regional Dry Land Camp highly represented by Hollyburn athletes; Regional On Snow Camp-organized by Maria Lundgren and Justin May was the head coach.  
**ACTION: Jake to send invoice to Karen once it is received.** All Club Camp this coming weekend; Coaches pass will be covered by Hollyburn.
  - AGM, Club Buy Night and Ski Swap was held on October 18. Good turnout; Buy night and ski swap went well.
  - Zone4 Workshop was held on November 3-4. 10 participants; very useful course and good overview of the software.
  - NorAm / World Junior Trials/U23 Trials – December 13-16 Planning is well underway. Sponsorship coordinator has been secured. Registration is open on Zone 4.
  - Coast Cup #1 – December 2 **ACTION: Dirk to send a registration reminder for volunteers and athletes. Race will be cancelled if no snow other than Callaghan Gold. ACTION: Dirk will send email to club indicating that full refunds of race fees will be given if Coast Cup #1 is cancelled.**
  - Coast Outdoors Payak scheduled for February 23, 2019. Registration to open soon. 2.5 km loop for kids will be offered again this year.
  - Volunteer Appreciation is booked for March 8, 2019. Nancy has booked the facility for event.
4. **Financials**
  - Van Replacement Fund – A reserve will be used to accumulate the funding necessary for the eventual replacement of the Hollyburn van. **MOTION: The club will allocate \$5,000 annually up to a total of \$50,000 for purchase of a club van in the future. Moved by Karen second by Nancy. All approved.**
  - Low snow year may require additional budget allocations for gym rental and WOP passes.  
**ACTION: Karen to examine low snow contingency budget and provide budget to Nancy.**
5. **Current Club Issues**

- Jessica Heyes and Jamie Stirling from Nordic Racers discussed current challenges securing necessary gaming fund grants for the 7 athletes with the Nordic Racers Para Team. One option is for Para Team to team up with a club which has similar goals such as Hollyburn. Nordic Racers Para Team is still exploring their options.
- Low Snow Contingency Plans for season-Jackrabbits program will offer programming every day of the season, either dryland in December or WOP session in January. January 5<sup>th</sup> will be a make-up day if any sessions are missed. Currently it is planned that classic days will be held at WOP and alternate weeks skate day will be dryland training. Jake has gym supplies to lend program. For Track Attack, some weekends at WOP will be skate technique.
- BC Winter Games – Lacking Skiers in Zones 3 and 4 – Discussion on how to recruit athletes to participate in BC Winter Games. **ACTION: Dirk to discuss opportunities with CCBC. ACTION: Nancy to identify qualifying athletes. ACTION: Jake to identify and approach Sea to Sky Biathlon athletes. ACTION: Heidi to identify and approach Track Attack athletes.**
- Minimum Two Coaches Policy – Program coordinators are fully aware of policy.
- Traffic Control at Cypress – Hollyburn Stickers –discussion deferred to a later meeting.
- Wax Hut Steps – Steps have been completed. Bench construction is underway.
- Ski Club Exchange – **ACTION: Heidi will connect with Nakkertok & Hardwood Hills Ski Clubs.**
- Club Items – Ski ties are now available. Allocation as follows: 1 pair per jackrabbit athlete, 2 pairs for each Track Attack and Race Team athlete. **ACTION: Joanne to coordinate with session coordinators for distribution.**

#### 6. **New Business**

- Hollyburn athlete Freya Hik, a member of the Canadian team for the FISU Games (World University Games) has a GoFundMe site to assist with travel costs. **ACTION: Jake to provide information to Dirk for posting to website.**

#### 7. **Next Meeting** January 20, 2019 at 6 pm.