

**MINUTES - EXECUTIVE MEETING
HOLLYBURN CROSS COUNTRY SKI CLUB
Tuesday, April 2, 2019, 7:00 to 10:00 p.m.**

Present: Dirk Rohde, Morna Fraser, Birgit Weaver, Andrea Hay, Karen Inman, Shannon Harris, Nancy Hill-on phone, Heidi Horlacher, Joanne Fenwick, Jake Weaver
Regrets: Dave Morris

1. **Review of Agenda and Past Minutes** Move to accept agenda and minutes (Morna/Karen). All approved.

1. **Program Reports**

- Jackrabbit – Great season; progress reports were distributed to skiers; most assessments have been received from coaches. Coaches need to be more visible-new vests will be worn by all coaches next year. Dryland training received positive feedback and may be offered next year as well. Coaches should remind level 3 and 4 they can/should be skiing at a weeknight session.
- Track Attack – Successful program this year; high attendance at Midgets & BC Champs; most coaches will be returning next year; working with Corinne on getting feedback from club members.
- Adventurers – Successful season; new coaches for Sunday session.
- Racing Team – Season went well; Westerns, Nationals, BC Championships-good team in terms of sportsmanship; working well to move young athletes to race team for the athletes that are ready; Team is organized for Finale. **ACTION:** Heidi to identify athletes who may advance to race team.
- Adult Program – Good combination of Marcus and Simon as co-coaches; 18 skiers in group; discussion of organization of adult program for next year.
- Coaching Coordinator – Many new coaches; 2 CC workshops this year were fully subscribed; two areas of improvement for next year-gender diversity of top-level coaches & starting in JR level 3 each group will have one strong coach; plan is to have a pool of technique coaches to be “guest” coaches for groups.

2. **Past/Upcoming Events**

- Payak – February 23 Excellent participation; focus on marketing in coming years; feedback from kid participants regarding lack of swag for participation.
- Volunteer Appreciation – March 8 Good turnout ~40 attended. Hosting the event off the mountain was successful as was hosting the event in Vancouver. Add volunteer appreciation date to the calendar at the beginning of the season; next year plan for April event to avoid conflict with races.
- Season Finale Ski – to be held on April 7; 90 athletes registered.
- CCBC Workshop/AGM in Kamloops on May 11 - Club can send up to 2 executive members-Dirk will be attending and another member can attend if they desire.

3. **Financials**

- Van Replacement – Karen confirmed the Gaming Grant policies allow for restricted funds to be held for 3 years from the time a motion passes consequently purchase of a new van can occur when required.
- Athlete Grant Policy Review – **ACTION:** Jake, Morna and Karen to schedule a conference call to discuss before next meeting.
- Volunteer Fee Increase – An increase may potentially impact the number of volunteers we have in the end. Backup Coaches must have appropriate certification. Suggestion that Backup Coaches attend the introduction meeting.
- Equipment Needs for 2019/2020 – 3 sets of skis & poles have been ordered by Nancy; toques will be ordered by Jake. Pop up tent needs to be replaced. **ACTION:** Jake to discuss with Mike Segelken about replacement of pop up tent and potentially acquisition of sides for existing tent. **ACTION:** Nancy to purchase a propane burner for the club. **ACTION:** Morna to contact Andrea regarding our tattoo supply.
- Members who volunteer who do not have children-potentially purchase gas cards for these volunteers.

4. **Current Club Issues**

- Ski Club Exchange – Heidi hasn't received a response to her emails. **ACTION:** Jake to send contact for Hardwood coach to Heidi.
- Coach/Volunteer Vests – **ACTION:** Karen to bring samples & pricing to next meeting.

5. **New Business**

- Power to Be – April 7 **ACTION:** Nancy to discuss an effective outreach approach for club with Jeneen Sutherland.
- Tuesday night incident – Accident involving two skiers and one skier hurt her ankle. Incident report, which is included in the coach's manual, should be completed. **ACTION:** Nancy to check with Dave if the coach's manual has incident reports. Nancy will arrange for the coach involved in the incident to submit a report. Reports will be stored with Corinne.
- 2019-2020 calendar – **ACTION:** Nancy to develop a draft schedule with consultation & input with program leads on Monday, May 27 at 7:30.
- BC Midget Championships to be hosted by Hollyburn – **ACTION:** Dirk will contact CCBC to request Hollyburn host the 2020 BC Midget Championships at WOP.

6. **Next Meeting** June 3, 2019 @ 6:30 pm.