



**MINUTES - EXECUTIVE MEETING
HOLLYBURN CROSS COUNTRY SKI CLUB
Sunday, October 20, 2019, 6:10 to 8:00 p.m.
Heidi Horlacher's House**

Present: Dirk Rohde, Birgit Weaver, Jake Weaver, Karen Inman, Shannon Harris, Nancy Hill, Andrea Frisque

Regrets: Andrea Hay, Dave Morris, Joanne Fenwick, Morna Fraser

1. **Review of Agenda and Past Minutes** Move to accept minutes. (Jake/Karen). All approved.
2. **2019/20 Season**
 - Registration Update – All track attack, Jackrabbits groups & Masters are mostly full, most waitlist athletes have been accommodated (especially if the parent offered to fill a volunteer role). Adventurers Saturday and Sunday groups will be combined so no Saturday group. 7 students with Ian Leighton and John Arkesteijn coaching.
 - Season Startup and Coaches' Meetings – Track Attack meeting will be held on Oct. 27, 2019 at 5:30-6 pm at Delbrook Community Center. Jackrabbit Coaches Meeting will be held on Nov. 18 at Hastings Community Center. Race team start of season meeting has occurred with 70 people in attendance.
3. **Past/Upcoming Events**
 - HCCSC AGM – October 16, 2019. Successful meeting with good turnout for all events.
 - Officials Level 1 Course – November 9, 2019 10 hr course. Will encourage athletes 16 years and older to attend. No plans to do Officials Level 2 Course. **ACTION:** Dirk to send out course notice to club members.
 - Club Camp – November 23-24 Athletes can do either or both days. Hollyburn will not provide accommodation and food. Nancy organizing the coaches refresher course. Heidi, Jake and Joanne will organize the skiers sessions. **ACTION:** Nancy to arrange for this Club Camp to count towards coaching continuing education requirements.
 - Coast Cup #1 – December 1 skate technique. Planning for the race is underway and the chiefs are in place. Nancy will be the volunteer coordinator with Andrea shadowing. Registration for races will occur at the end of October.
 - Coast Cup #2 / BCWG Trials – December 21 Classic technique. Chief officials are in place.
 - Westerns – January 17-19 CVXC organizing.
 - Coast Cup #3 – Feb 8 and Coast Cup #4 Feb 9. Will encourage all athletes to attend. **ACTION:** Dirk to follow up with Cypress (Julia Toren) impact on the weekend session passes.
4. **Financials**
 - Fundraising – Operation Snowball should operate from mid-November to January 15. **ACTION:** Nancy to arrange for Jeneen and David to send email to club members announcing fundraiser. **ACTION:** Karen to send to David what the fundraising funds will be allocated to.
5. **Current Club Issues**

- New Volunteer Coordinator-Move to appoint Andrea Frisque as the new Volunteer Coordinator (Birgit/Nancy). All approved.
- Criminal Record Check – More onerous to obtain a criminal record check. CCBC generally require CRC every 5 years and specific positions require every year. Hollyburn will require CRC every 5 years. **ACTION:** Nancy to review website and get Corrine to update website.
- ICBC Insurance Changes - **ACTION:** Karen to research how ICBC insurance changes may impact Hollyburn van.
- Ski Club Exchange – 12 athletes have signed up, mostly track attack athletes. Averil Sheppard is lead coordinator. **ACTION:** Morna/Heidi to arrange for Jeneen to include and promote exchange in newsletter.
- Club Clothing - Morna has the volunteer vests. **ACTION:** Dirk arrange for Jane to send email explaining club clothing recommended use.
- Wax Hut Storage Boxes, Tent Repairs – Storage benches are almost done and in the wax hut. Next step is to tidy up items no longer needed. Mike has taken an inventory of the tents and will determine the necessary parts that will need to be ordered.
- Cypress Mountain Reminders from Julia, Risk Management – Passes can now be picked up and should be picked up before sessions start. **ACTION:** Dirk to circulate Cypress reminders to members. **ACTION:** Nancy will provide cards to all coaches on how to manage an incident at the upcoming coaches meeting.
- Coast Cups. Issue with parents of young kids at the start line. **ACTION:** Joanne to communicate racing etiquette to jackrabbit parents in advance of Coast Cups.

6. **New Business**

- FIS Technical Delegate conference in Minneapolis in November will be attended by Dirk. Hollyburn & CVXC will share costs equally. **MOTION:** Move for Hollyburn to cover half of costs to attend conference up to a maximum of \$1000. Moved Jake/Heidi. All approved. **ACTION:** Dirk will provide Jeneen with conference highlights.

7. **Next Meeting** Sunday Dec. 15 at 5:30 pm.