



**MINUTES - EXECUTIVE MEETING
HOLLYBURN CROSS COUNTRY SKI CLUB
Wednesday, October 7, 2020, 7:10 to 9:20 p.m.**

Present: Morna Fraser, Shannon Harris, Karen Inman, Dirk Rohde, Nancy Hill, Joanne Fenwick, Corinne Mounce, Dave Morris, Andrea Frisque, Jill Scott, Heidi Horlacher, Jake Weaver, Megan Sheffer, Andrea Hay, Birgit Weaver (partial)

1. **Review of Agenda and Past Minutes.** More to accept minutes from September 9, 2020 (Dave/Morna). All approved.

2. **Upcoming 2020/21 Season Planning**
 - COVID-19 Plans - Committee completed plan for submission to Cypress Mountain for review.
 - Cypress and Registration Dates – Group pass deadline is November 1. Potential registration dates were discussed. **ACTION:** Dirk to work with Corinne on website update. **ACTION:** Dirk to send membership registration update by mid-October. **ACTION:** Jake to investigate a contingency plan for sessions. **ACTION:** Corinne will discuss with CCBC potential extension of membership for insurance reasons beyond October 15.
 - Volunteer Updates – Summary of volunteer positions and identified volunteers has been collated. **ACTION:** Andrea to send volunteer list to Corinne to guide website update. CVXC chair, secretary and representative are needed.
 - Website Updates – Updates have been made and should improve performance. Many updates are awaiting approval of our COVID plan by Cypress. **ACTION:** Nancy to located session plans for inclusion on the website. **ACTION:** Dirk to include the daily COVID checklist on the website.

3. **Past/Upcoming Events**
 - AGM & Ski Swap (online) – AGM date TBD, potentially in November. Need membership for an AGM; registration must be completed prior to AGM. A ski swap will not be organized this year. Members can use the message board to sell equipment. Track Attack Coordinator will organize a ski swap at one of the dry land sessions. TA Coordinator to remind skiers to wear a mask and gloves.
 - Black Tusk Nordic Events Society has been formed and is the organizing committee for a number of upcoming events (Coast Cup #1 – December 20, NorAm World Jr/U23 Trials – January 7-10) in preparation for potentially hosting the World Jr/U23 Ski Championships–2023. Jake Weaver will be the Chief of Competition for these events and Chiefs will assemble their team to work on these races in preparation for the World Jr/U23 Ski Championships. Coast Cup #2 will be hosted by Whistler Nordics but this team will provide support.
 - Level 1 Officials course will be hosted online.

4. **Financials**

- Grants Committee - Committee reviewed an application and recommend grant for \$2,500 to the applicant. **MOTION** – Move to accept Grants Committee recommendation (Dirk/Morna) All approved
- Budget – Gaming grant was approved for \$45K. **ACTION:** Karen will send historical details for each program area to each coordinator. Subsidy of approximately 50% for Hollyburn clothing will be offered again this year and fit kits will be at Coast Outdoors. 365 buffs will be ordered. Andrea H. submitted budget to Karen for tent replacement.
- Race Team Fees - **ACTION:** Karen will provide breakdown of race team and performance members from last year to Jake for future discussion on fees.

5. **Current Club Issues**

- Wax Hut - Dave has installed a new ski rack on south side of the club house. There are 2 outlets located outside the hut and Dave has installed protective covers.

6. **New Business** na

7. **Next Meeting** Monday November 9, 2020 at 7 pm.