



**MINUTES - EXECUTIVE MEETING  
HOLLYBURN CROSS COUNTRY SKI CLUB  
Monday, November 9, 2020, 7:00 to 9:30 p.m.**

**Present: Morna Fraser, Shannon Harris, Karen Inman, Dirk Rohde, Nancy Hill, Joanne Fenwick, Corinne Mounce (partial), Dave Morris, Andrea Frisque, Jill Scott, Heidi Horlacher, Jake Weaver, Megan Sheffer, Andrea Hay, Sonia Strobel**

1. **Review of Agenda and Past Minutes.** Move to accept minutes from October 7, 2020. (Nancy/Morna). All approved.
  
2. **Upcoming 2020/21 Season Planning**
  - Registration and Volunteers/Coaches - Some challenges with registration process but issues are getting resolved. Some suggestions were discussed for next year's registration. **ACTION:** Subcommittee of Joanne, Corinne and Dirk to examine options for next season's registration. Dirk reviewed skiers registered for 2020/21: 15 Bunnies, 134 Jackrabbits, 55 Track Attack, 13 Adventurers, and 24 race team members. Andrea F. reviewed the updated volunteer tracking sheet and shared that most positions have been filled. Officials Level 1 course and CC and L2T will be offered on Nov. 28.
  - CVXC Hollyburn Rep. – This volunteer position is still vacant.
  - Club Allocated Cypress Passes – Key Volunteers without skiers (child or themselves) in a program are eligible if Cypress credits are available.
  - COVID-19 Plans – COVID-19 plan on the Hollyburn website is not the current plan. **ACTION:** Dirk to get Corinne to update website with the most recent COVID plan. The latest COVID-19 plan link to be sent to members prior to start of season. **ACTION:** Shannon and Joanne to purchase sandwich board with Hollyburn logo for COVID messaging. Joanne discussed need for a skier attendance tracking system and will investigate further. **ACTION:** Jake to ask CCBC for feedback on how the latest PHO orders/recommendations impact dryland training. **ACTION:** Jill will include COVID-19 best practices in weekly email to Track Attack athletes.
  - WOP practices – plans are still underway. **ACTION:** Jake to develop WOP COVID plan. Jake to develop a list of proposed WOP dates.
  - Regional On-Snow Camp may be offered on Dec 8; plans are in development for a limited number of skiers. If Cypress is open, there will be sessions at Cypress that day.
  
3. **Past/Upcoming Events**
  - AGM & Ski Swap (online) – November 18 Notice has been sent to members with Zoom link. **ACTION:** Program coordinators to send slides to Dirk for inclusion in the meeting.
  - Coast Cup #1 – December 20 – Classic interval start race. Race notice will be coming out soon.
  - Coast Cup #2 – January 3 - Sprint race.
  - NorAm World Jr/U23 Trials and BC Cup 1 will be held on January 7-10. For BC Cup 1, the youngest category will be U14-2007/2008 year of birth.
  - World Jr/U23 Ski Championships (and other pre-events) – 2023 Canada was awarded this event, to be hosted by Black Tusk Nordic Events Society (BTNES), and committee is actively recruiting volunteers.

#### 4. **Financials**

- Budget - Revenue stream will be lower this year since Operation Snowball will not be offered and expenses will also be lower this year due to some event cancellations. Van replacement will likely be necessary this year.

#### 5. **Current Club Issues**

- Amelie Cloutier – Additional coach for race team was discussed. Former racer and experienced coach living in Vancouver who is interested in supporting the race team. **ACTION:** Subcommittee of Karen, Jake and Morna to develop plan for coaching and compensation.
- Wax Hut Storage Boxes, Tent Repairs, Equipment – 5 tents are on order with one set of walls. Andrea will pack away the shared waxing supplies. Jackrabbits will start using other supply of bibs that was purchased for races but never used.
- Buffs/Masks/Clothing - Email for purchase of club clothing has been sent to members. Buffs will be distributed in coming weeks.

#### 6. **New Business**

- Administrative Support - Dirk is reviewing list of administrative needs of the club. Executive members to send any additional support needs to Dirk.

#### 7. **Next Meeting** Monday December 7 at 7 pm.