



**EXECUTIVE MEETING MINUTES
HOLLYBURN CROSS COUNTRY SKI CLUB
Monday, December 7, 2020, 7:05 to 8:50 p.m.**

Online Meeting

Present: Dirk Rohde, Jill Scott, Shannon Harris, Karen Inman, Sonia Strobel, Birgit Weaver, Jake Weaver, Dave Morris, Joanne Fenwick, Megan Scheffer, Morna Fraser, Andrea Hay, Andrea Frisque,

1. **Review of Agenda and Past Minutes.** Move to accept minutes from Nov. 9, 2020. (Morna/Dave). All approved.

2. **Program Reports**
 - Jackrabbit – The first session was held this weekend with many new volunteers to support the lessons. Some challenges with group sizes and skiers gathering in the base area on Saturday were noted by Cypress management. Changes were made for the Sunday sessions with TA meeting at Ski School flats and groups were split to ensure group sizes were well below Cypress recommendation of maximum group size of 6. Intent is to keep groups separate to manage group size. Some criminal record checks are yet to be completed and those coaches will engage once they are able to.
 - Track Attack – All skiers on Sunday came ready to ski which helped with the staging of skiers in the base area. We have received positive feedback from parents on the use of TeamSnap.
 - Adventurers – Skiers are communicating well. Another coach will support the group to keep skier group size small.
 - Racing Team – Changing how we organize the practices and will adjust as we go to respond to challenges and changing orders. The large number of skiers on the team this year will need to be managed. Time trials will be organized on days when Cypress is not typically busy such as on Tuesday night. Race Team is considering adjusting training schedules to less busy times.
 - Adult Program – 18 Masters are registered for the sessions with the support of 3 coaches. With COVID orders extended to January 8, the start of the adult sessions will be delayed and reduced to 9 sessions.
 - Coaching Coordinator – Criminal background checks are being completed by the club administer. It has been difficult to complete the coaches training due to COVID restrictions. L2T is delayed until the classroom session and on snow session can be completed within a short time period. Coaches Coordinator role is being examined to explore alternative organization of duties.

3. **Past/Upcoming Events**
 - AGM – Virtual meeting on November 18 went very well. Future AGM's may include option for members to attend virtually as well as in person.
 - Coast Cup #1 – December 20 has been cancelled. TeamSnap has been updated. **ACTION:** Dirk to send email to club members to give notice of cancellation of races.

- NorAm World Jr/23 Trials have been cancelled. BC Cup #1 is scheduled to be held on January 9-10 but with PHO extending Phase 2 to January 8, we will likely postpone the BC Cup #1 to later in the season. Coast Cup #2 has been cancelled.
- Payak – Will be held on March 6, 2021 in a virtual fashion.
- World Jr/U23 Ski Championships (countdown clock) – 2023 Request from Norm Laube for a countdown clock to be installed at the Wax Hut. **ACTION:** Dave will examine options to support this request.

4. **Financials**

- Budget – Event cancellations will impact budget and will need to adjust as the season progresses. Van replacement likely needed to be prioritized this year. Dave discussed options for replacement.
- Bursary Fund from Donor – A club member would like to provide a donation to establish a bursary fund for skiers in need. Executive members discussed potential bursary administration options and also discussed a potential skier rental program. **ACTION:** Birgit to contact KidSport to explore delivery options for the bursary. **ACTION:** Karen to develop a survey to assess needs of our skiers to guide further club actions. Our website will include a link to the survey.

5. **Current Club Issues**

- CVXC Hollyburn Rep still needed. **ACTION:** Andrea F. will review volunteer list for potential candidates.
- Club Website – Jeff Oh and Gili Rosenberg will be supporting management of the website. Gili will manage the events and Jeff will manage posts to the website eg. newsletters, minutes. The pictures on the website will be updated soon.
- Amelie Cloutier – Paid Coach – Amelie will be supporting the Race Team this coming season by coaching 2-3 times a week. An additional coach also allows for the size of the groups to be better managed.
- Wax Hut Storage Boxes, Tent Repairs, Equipment - 5 tents, one with sides have arrived. **ACTION:** Dave and Andrea will examine options to secure the necessary COVID related signs to the Wax Hut door. **ACTION:** Shannon to arrange for an additional sign with larger font, particularly for capacity limits for Wax Hut.
- Buffs/Masks/Clothing – Buffs will be distributed in the upcoming sessions. Masks have not been delivered yet.

6. **New Business** none

7. **Next Meeting** February 01, 2021 @ 7 pm.