



**MINUTES - EXECUTIVE MEETING
HOLLYBURN CROSS COUNTRY SKI CLUB
Monday, March 8, 2021, 7:05 to 9:00 p.m.**

Present: Dirk Rohde, Jill Scott, Shannon Harris, Karen Inman, Sonia Strobel, Birgit Weaver, Jake Weaver, Dave Morris, Joanne Fenwick, Megan Scheffer, Morna Fraser, Andrea Hay, Andrea Frisque, Corinne Mounce (part of discussion).

1. **Review of Agenda and Past Minutes.** Move to accept minutes from Feb. 01, 2021. (Sonia/Karen). All approved.

2. **Program Reports**
 - Jackrabbit, Track Attack and Adventures – Season went very well with a lot of positive feedback from parents. For skiers who will be transitioning to the Track Attack program, a Zoom meeting will be organized after Easter to introduce the skiers to the Track Attack program and for skiers graduating from the Track Attack program.
 - Race Team – Excellent participation at all sessions this season. Time Trial for a limited number of skiers will be held at Whistler with officials on March 20 & 21.
 - Adult Program – Good feedback from skiers on the quality of coaching and quality of the program.
 - Coaching Coordinator – A lot of positive feedback has been received for all the programs this year.
 - Cypress Update – Some challenges were identified by Cypress and the Club will explore this further as well as potential suggestions for moving forward. **ACTION:** Joanne will coordinate small gifts for Cypress staff to thank them for helping us in this challenging season.

3. **Past/Upcoming Events**
 - WOP Time Trials – March 20-21. This will be a training session for athletes and for officials in preparation for future events such as Nationals and World Jr/U23 Ski Championships in 2023. In consideration of current limitations, registration will be limited to 50 athletes which includes 23 BC athletes, Hollyburn race team members and, if numbers allow, some Hollyburn U14 athletes will be permitted to participate. Registration will be staggered to all allow for management of skiers.
 - Payak Virtual Challenge – It has started on March 6, 2021 until March 21. 300 skiers are currently registered.
 - World Jr/U23 Ski Championships (OC Positions) – 2023 Some positions are still vacant, and opportunities will be identified at an upcoming OC meeting.

4. **Financials**
 - WOP Time Trials Funding – Training of race officials has not occurred this season due to cancellation of all events. The time trial planned for March 20/21 will provide an important opportunity for officials to begin their training and for athletes to have a race opportunity this season. A nominal registration fee will be charged for athletes as expenditures related to venue costs, lodging, etc. will be incurred. Funding will be redirected from the approved budget for these expenses.

- Van Replacement Purchase - Dave is planning for completion of the sale in the coming months. Sponsor graphics will be coordinated after delivery.
- Payak Support – A request for support was received from the Payak Organizing Committee for prizes for all children and youth participants. HCCSC has agreed to allocate up to \$2500 for prizes for youth and children.
- Budget – Ski purchases for upcoming year is in the works. **ACTION:** Karen and Andrea H. to coordinate order and payments.

5. **Current Club Issues**

- Volunteer Appreciation – The Executive explored different volunteer appreciation options, given our annual Volunteer Appreciation Night is currently not permitted under public health orders. **ACTION:** Dirk will send an email thanking club volunteers for their efforts in this challenging year.
- Advance Registration – There are some CCBC & Zone4 considerations that need to be resolved prior to implementation of advance registration. Benefits would be realized for coach coordination, for summer dryland program coordination for the Track Attack group, and it would allow new race team members to start dryland training program in May. In principle, the club supports exploring advance registration. **ACTION:** Early registration sub-committee of Joanne, Sonia, Dirk, and Corinne will explore advanced registration opportunity.
- Callaghan Country – Hollyburn was approached to determine interest in the lease and lodge purchase for sale ~\$3 million. Executive does not want to explore this opportunity at this point in time.
- Video Display for Hut (Countdown Clock) – Options to support were discussed and are still being investigated. **ACTION:** Dave to look into purchasing a screen to display in the window of the waxing hut, for which Dirk will supply a laptop or computer that will also need to be secured.
- Website Updates – Birgit identified some outdated information on the website which has been corrected. Some areas of the website were identified for potential upgrade, such as members only access for the message board, which would respect privacy considerations, improve functionality for individuals to remove or edit a posting on the message board or for inclusion of coaching related documents. **ACTION:** Dirk to investigate options to address these requests.
- Wax Hut Storage Boxes, Tent Repairs, Equipment – **ACTION:** Dave to take tent from the Upper Warming hut back to the Wax Hut.

6. **New Business** Posting of draft Executive minutes – No need to post draft minutes.

7. **Next Meeting** April 26, 2021 at 7 pm.